



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

**IMPORTANT INFORMATION  
PLEASE READ**

TO PREQUALIFIED BIDDERS AND PURCHASE ORDER PRIMES:

The requirements for bidding on NCDOT construction projects are changing. The current requirement to purchase plans or a proposal to be eligible to bid will be replaced by a requirement to register for the *Interested Parties List*. This change will be effective for any Central or Division letting June 1, 2022 and later.

**For any letting June 1, 2022 and later:**

**Contractors bidding on NCDOT contracts must sign up for the *Interested Parties List* for each project they intend to submit bids on. As part of this new requirement, Contractors must sign up for the *Interested Parties List* no later than one business day prior to the Letting Date.**

The purchase of plans or proposals will no longer be required to bid on NCDOT Central Let projects and will be replaced by the new requirement above to sign up for the *Interested Parties List*. Plans will continue to be available for purchase, however anyone who purchases plans shall still sign up for the *Interested Parties List* to be eligible to bid.

A one-page quick guide follows this letter and the quick guide a more detailed walkthrough on signing up for the *Interested Parties List* can be found on the Central and Division Letting Resources pages at the links below:

<https://connect.ncdot.gov/letting/Pages/Central.aspx>

<https://connect.ncdot.gov/letting/Pages/Division-Letting-Resources.aspx>

The links and functionality described in the guides will be available on our website in the near future. For more information or assistance with this new process please submit any questions to [InterestedPartiesHelp@ncdot.gov](mailto:InterestedPartiesHelp@ncdot.gov).

For additional assistance with general bidding related questions please email [AWPhelp@ncdot.gov](mailto:AWPhelp@ncdot.gov).

Ronald E. Davenport, Jr., PE  
State Contract Officer

DocuSigned by:  
  
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## Interested Parties List

To **register to bid on an upcoming NCDOT construction contract**, or to register in general to be notified about updates for selected upcoming contracts to be let, add your firm to the Interested Parties list for each contract in which you are interested. Interested parties will be informed by mail whenever there are addenda or other changes to the planned letting.

*You are no longer required to be a Plan Holder to bid for any lettings occurring June 1, 2022, or later.*

**Interested parties and authorized bidders MUST sign up at least one full business day prior to the let date.**

### To Register:

1. Navigate to the details page for the selected contract. Press **Interested Parties for this letting** or go directly to the overall [Interested Parties list](#)
2. Press **Add Firm** and find your firm using the Search box. Select your firm name and press **Next**
3. Complete the contact information for the person to be notified of changes and press **Next**
4. Review the list of upcoming Central and Division contracts and select the upcoming contract(s) in which you are interested and press **Next**.  
*There is no need to register again for contracts for which you have previously registered.*
5. The confirmation page will summarize your entered information. Press **Submit**.
6. A confirmation email will be sent to the provided address. Within one hour, the firm will appear on the publicly viewable Interested Parties list for each of the specified contracts. Allow five business days for NCDOT staff to upload your firm as an authorized bidder in Bid Express.

Email [InterestedPartiesHelp@ncdot.gov](mailto:InterestedPartiesHelp@ncdot.gov) if you have any problems registering.



# **NORTH CAROLINA**

Department of Transportation



# Interested Parties and Authorized Bidders

Ellen Dickson

March 2022

***Please Note: the examples shown in this presentation are from Testing / Quality Control sites and are for demonstration and teaching purposes only.***

# https://connect.ncdot.gov/

Ronald(Ron) D Allen 

Connect NCDOT  
BUSINESS PARTNER RESOURCES

 Home  Help  Team Sites  Site Map

Doing Business Bidding & Letting Projects Resources Local Governments

Search...



## Connect NCDOT Home

Bringing Business and Government together with online collaboration.

Clicking this link takes you to the Bidding & Letting page



### Browse All Sections

#### Doing Business

How to work with the North Carolina Department of Transportation.



#### Bidding & Letting

Bidding and letting information for Central, Division, Design/Build and Bridge & Culvert Lets.



#### Projects

For businesses working on NCDOT Projects and Contracts.



#### Resources

Data and documents needed to work with the NCDOT.



#### Local Governments

Municipalities, local government agencies and other non-



### More Site Content

#### Manuals

Important guides and handbooks from NCDOT.



#### Maps

County, statewide and project-specific maps.



#### Training

Certifications, course descriptions and online classes.



#### Groups & Committees

Private and public organizations working with NCDOT.



#### Events

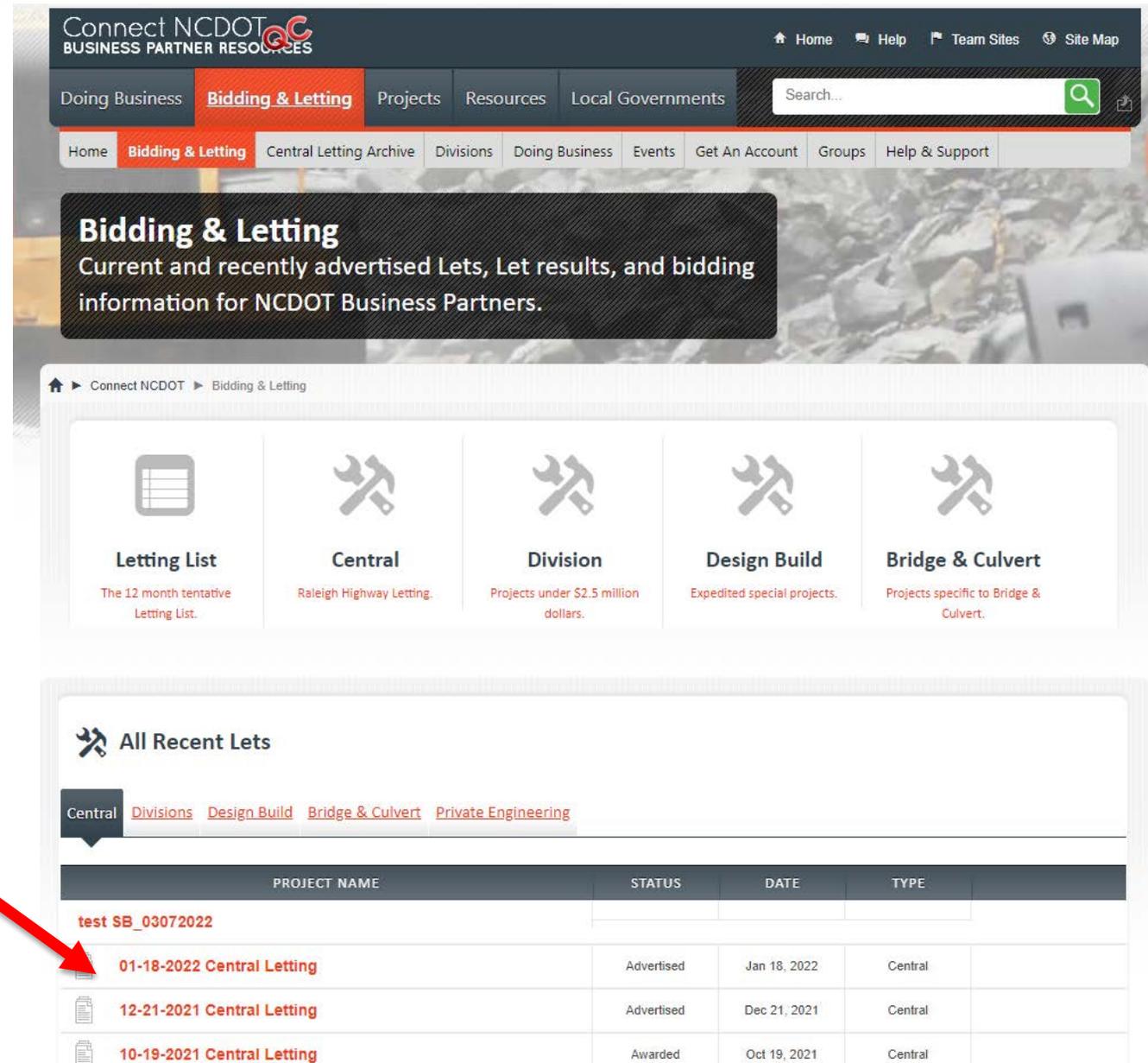
Upcoming meetings, conferences, and gatherings.



#### Contenido en Espanol



If there are one or more projects you are interested in either as an Interested Party or as an Authorized Bidder, select any letting month. You will have the opportunity to choose multiple projects across multiple letting dates.



Connect NCDOT  
BUSINESS PARTNER RESOURCES

Home Help Team Sites Site Map

Doing Business **Bidding & Letting** Projects Resources Local Governments

Search...

Home **Bidding & Letting** Central Letting Archive Divisions Doing Business Events Get An Account Groups Help & Support

## Bidding & Letting

Current and recently advertised Lets, Let results, and bidding information for NCDOT Business Partners.

Connect NCDOT > Bidding & Letting

- Letting List**  
The 12 month tentative Letting List.
- Central**  
Raleigh Highway Letting.
- Division**  
Projects under \$2.5 million dollars.
- Design Build**  
Expedited special projects.
- Bridge & Culvert**  
Projects specific to Bridge & Culvert.

### All Recent Lets

Central [Divisions](#) [Design Build](#) [Bridge & Culvert](#) [Private Engineering](#)

PROJECT NAME	STATUS	DATE	TYPE
test SB_03072022			
 <b>01-18-2022 Central Letting</b>	Advertised	Jan 18, 2022	Central
 <b>12-21-2021 Central Letting</b>	Advertised	Dec 21, 2021	Central
 <b>10-19-2021 Central Letting</b>	Awarded	Oct 19, 2021	Central

Connect NCDOT BUSINESS PARTNER RESOURCES

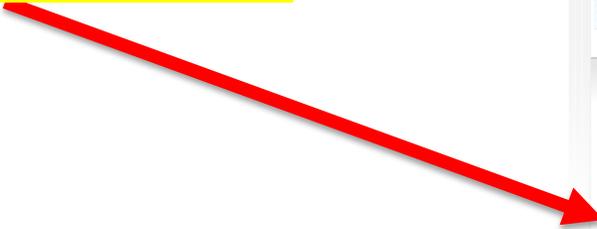
Home Help Team Sites Site Map

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Home **Bidding & Letting** Central Letting Archive Divisions Doing Business Events Get An Account Groups Help & Support

### January 18, 2022 Central Letting Details

Next, you see this blue icon display.....select it



Document List

01-18-2022 Central Letting	Advertised	Jan 18, 2022	Central
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INVITATION TO BID

test letting

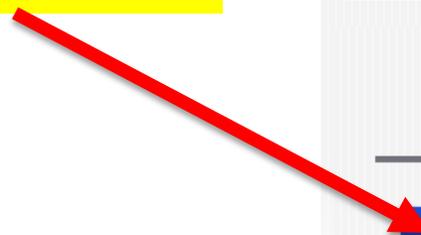
**Interested Parties for this Letting**

**Get Started**

- Invitation to Bid.docx
- Plans & Proposals
- Addendums
- Order Letting Plans  
Plan order form & contact information.
- Plan Holder List  
Search list by date or contract number.
- Expedite Information  
Instructions and software download for Expedite (electronic bidding).
- Digital Files  
Downloadable files provided for your convenience.
- Understanding Digital Files Delivered
- Interested Parties List  
Interested Parties List for NCDOT lettings

### Interested Parties Details

Select "Add firm"



Connect NCDOT > Bidding & Letting > Interested Parties Details

#### Interested Parties

Add firm

Contract 

Search...

Show only authorized bidders

No items matched these parameters!

Contract	Letting	Firm Name	Firm City / State	HiCAMS	Contact Name	Contact Email	Business Type	Contractor Type	Authorized Bidder
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Showing 1 of 0

Next...You should see this  
Search tool to find your  
company name

The screenshot shows a navigation menu with five items: 'Doing Business', 'Bidding & Letting' (highlighted in red), 'Projects', 'Resources', and 'Local Governments'. A 'Close' button is located in the top right corner. Below the menu is a section titled 'Business Information' with a horizontal line underneath. The text below the line reads: 'Use the search box below to find your business information.' At the bottom of the section, there is a search input field with the placeholder text 'search for business...' and a yellow 'Search' button.

- Doing Business
- Bidding & Letting**
- Projects
- Resources
- Local Governments

Close

### Business Information

Use the search box below to find your business information.

Type in part, or all, of the company name and tag "Search"



Name: **BARNHILL CONTRACTING CO**  
Address: PO Box 7948 ROCKY MOUNT  
HICAMS Number: 3516

Name: **HENDRIX-BARNHILL CO INC**  
Address: PO Box 1904 GREENVILLE  
HICAMS Number: 3681

Name: **KIMBERLY D. BARNHILL**  
Address: 5475 SHAW HWY ROCKY POINT  
HICAMS Number: 6796

Name: **THE LANE-BARNHILL JOINT VENTURE**  
Address: 90 FIELDSTONE COURT CHESHIRE  
HICAMS Number: 12348

- Doing Business
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Close

### Business Information

Use the search box below to find your business information.

Select the company name

Search

Name: **BARNHILL CONTRACTING CO**  
Address: PO Box 7948 ROCKY MOUNT  
HICAMS Number: 3516

Name: **HENDRIX-BARNHILL CO INC**  
Address: PO Box 1904 GREENVILLE  
HICAMS Number: 3681

Name: **KIMBERLY D. BARNHILL**  
Address: 5475 SHAW HWY ROCKY POINT  
HICAMS Number: 6796

Name: **THE LANE-BARNHILL JOINT VENTURE**  
Address: 90 FIELDSTONE COURT CHESHIRE  
HICAMS Number: 12348



Verify the company name and address and tag "Next"

Doing Business **Bidding & Letting** Projects Resources Local Governments Close

### Business Information

Use the search box below to find your business information.

search for business... Search

**BARNHILL CONTRACTING CO**  
HiCAMS #:3516  
Address:PO Box 7948 ROCKY MOUNT  
NC, 27804 US

Next

Doing Business **Bidding & Letting** Projects Resources Local Governments Close

### Contact Information

To register with NCDOT as a bidder or as an interested party for one or more upcoming contracts, provide your contact information below, then press Next.

Contact Name \*

Email \*

Phone Number (optional)

Prev Next

This next screen will require you to add the name and e-mail address of the point of contact

After completing this information click "Next"

Doing Business **Bidding & Letting** Projects Resources Local Governments Close

### Contact Information

To register with NCDOT as a bidder or as an interested party for one or more upcoming contracts, provide your contact information below, then press Next.

Contact Name \*

Email \*

Phone Number (optional)

This screen will allow you to select one or more contracts in upcoming letting dates.

Doing Business **Bidding & Letting** Projects Resources Local Governments Close

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### Contracts

Use the list of upcoming lettings to select the contracts you are interested in.

**Central Letting 3/15/2022**

- C204850 (Bidder) SAMPSON BR-0121
- C204875 (Bidder) SAMPSON BR-0121

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**Central Letting 4/19/2022**

- C204801 (Bidder) SAMPSON BR-0121
- C204811 (Bidder) SAMPSON BR-0121
- C204821 (Bidder) SAMPSON BR-0121
- C204831 (Bidder) SAMPSON BR-0121
- C204841 (Bidder) SAMPSON BR-0121

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**Division 5 Letting 9/8/2022**

- DE10351 (Bidder) 2021CPT01.06.10581.1 MARTIN TIP-011521

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Close

### Contracts

Use the list of upcoming lettings to select the contracts you are interested in.

#### Central Letting 3/15/2022

- C204850 (Bidder) SAMPSON BR-0121
- C204875 (Bidder) SAMPSON BR-0121

#### Central Letting 4/19/2022

- C204801 (Bidder) SAMPSON BR-0121
- C204811 (Bidder) SAMPSON BR-0121
- C204821 (Bidder) SAMPSON BR-0121
- C204831 (Bidder) SAMPSON BR-0121
- C204841 (Bidder) SAMPSON BR-0121

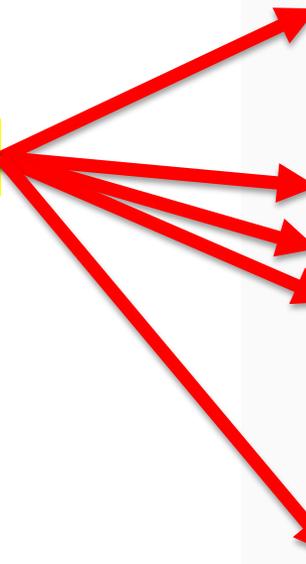
#### Division 5 Letting 9/8/2022

- DE10351 (Bidder) 2021CPT01.06.10581.1 MARTIN TIP-011521

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Make your selections



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Close

### Contracts

Use the list of upcoming lettings to select the contracts you are interested in.

#### Central Letting 3/15/2022

- C204850 (Bidder) SAMPSON BR-0121
- C204875 (Bidder) SAMPSON BR-0121

#### Central Letting 4/19/2022

- C204801 (Bidder) SAMPSON BR-0121
- C204811 (Bidder) SAMPSON BR-0121
- C204821 (Bidder) SAMPSON BR-0121
- C204831 (Bidder) SAMPSON BR-0121
- C204841 (Bidder) SAMPSON BR-0121

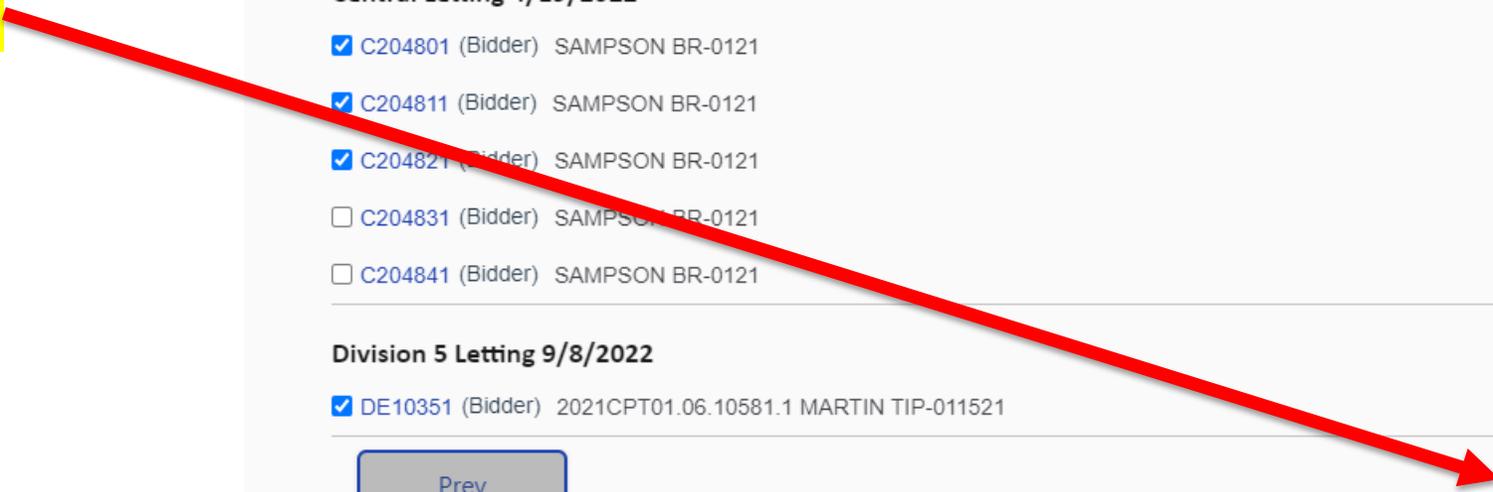
#### Division 5 Letting 9/8/2022

- DE10351 (Bidder) 2021CPT01.06.10581.1 MARTIN TIP-011521

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Tag "Next"



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Close

### Confirm

Confirm the information below or go back through the form and edit the information as necessary.

**BARNHILL CONTRACTING CO**

HiCAMS id: 3516

Point of contact: Ellen Dickson

Email: ehdickson@ncdot.gov

**Contracts:**

- Contract: C204850 Letting: L220315 Authorized bidder true
- Contract: C204801 Letting: L220419 Authorized bidder true
- Contract: C204811 Letting: L220419 Authorized bidder true
- Contract: C204821 Letting: L220419 Authorized bidder true
- Contract: DE10351 Letting: L210330E Authorized bidder true

Confirm your selection



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Submit

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Close

### Confirm

Confirm the information below or go back through the form and edit the information as necessary.

**BARNHILL CONTRACTING CO**

HiCAMS id: 3516

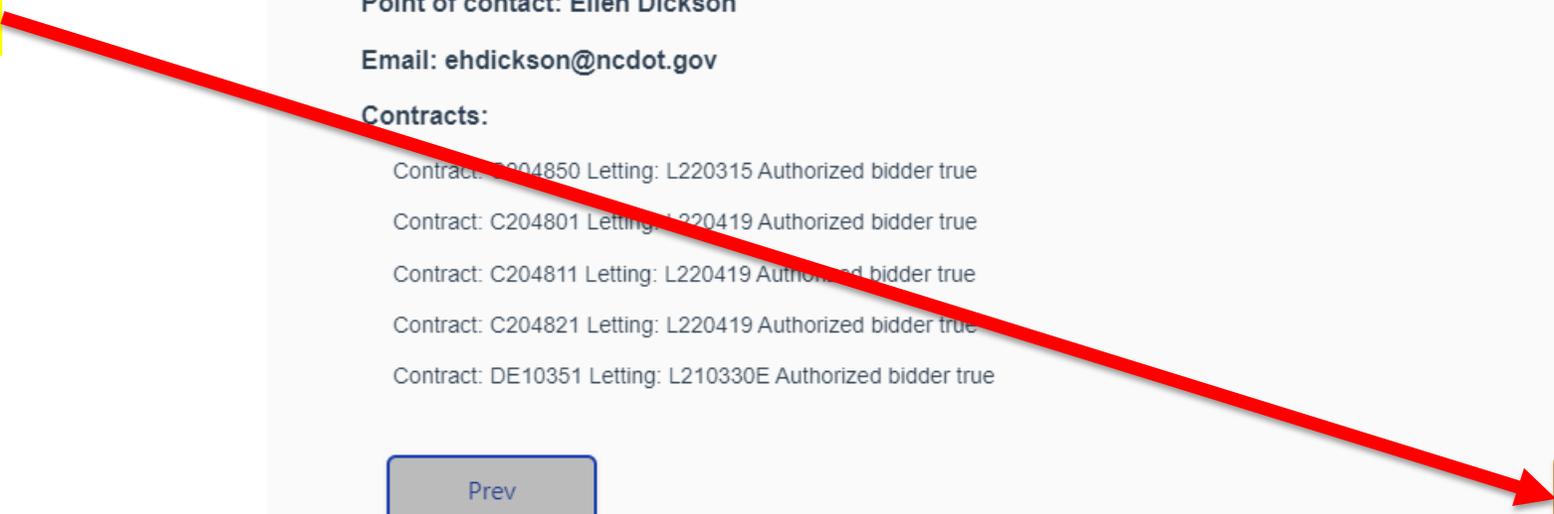
Point of contact: Ellen Dickson

Email: ehdickson@ncdot.gov

**Contracts:**

- Contract: C204850 Letting: L220315 Authorized bidder true
- Contract: C204801 Letting: L220419 Authorized bidder true
- Contract: C204811 Letting: L220419 Authorized bidder true
- Contract: C204821 Letting: L220419 Authorized bidder true
- Contract: DE10351 Letting: L210330E Authorized bidder true

Tag "Submit"



Prev

Submit

# DONE !!

## Thank You

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You and your firm have been registered as an Interested Party for the selected upcoming contracts. You have been sent a confirmation email indicating for which upcoming contracts you are now listed as an Interested party and if applicable, as an Authorized bidder. Note that you must be listed as an authorized bidder for a contract in order to submit a bid.

If any information changes with regards to these lettings, such as addenda being issued for them, you will be contacted at the email address you provided.

If you do not receive the confirmation email or if you feel the information it contains is incorrect, you may email [preconstructionhelp@ncdot.gov](mailto:preconstructionhelp@ncdot.gov) for assistance.

**All submissions will be reviewed by NCDOT before posting to the Letting web pages.**

Close

# You should then receive an e-mail confirmation

**From:** [SharePointAdminQC@ncdot.gov](mailto:SharePointAdminQC@ncdot.gov) <[SharePointAdminQC@ncdot.gov](mailto:SharePointAdminQC@ncdot.gov)>

**Sent:** Thursday, March 10, 2022 12:47 PM

**To:** Dickson, Ellen H <[ehdickson@ncdot.gov](mailto:ehdickson@ncdot.gov)>

**Subject:** Confirmation from NCDOT: Interested Party registration

Workflow Notification

This email is to confirm your registration as an Interested Party for one or more contracts within NCDOT lettings. **You will be informed by email if there are any addenda or letting date changes for these contracts.**

You registered as:

BARNHILL CONTRACTING CO

ROCKY MOUNT NC

HiCAMS Vendor #

3516

**If your firm is shown below as an Authorized Bidder, allow up to one week for BID Express to be updated to accept your bid.**

You registered for the following upcoming contracts being let:

Let Date	Div/Central	Contract	Authorized Bidder
3/15/2022	CEN	C204850	true
4/19/2022	CEN	C204801	true
4/19/2022	CEN	C204811	true
4/19/2022	CEN	C204821	true
9/8/2022	D05	DE10351	true

Thanks for your interest in NCDOT lettings.

Regards, NCDOT Letting Administration

## One Final Note ...

**Interested Parties and Authorized Bidders must sign up at least one full business day prior to the let date.**